



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Veronica Mitchell

Type: Initial-New Inspection **Date:** 11/15/2017 **Time:** 09:19 AM

Director: Veronica Mitchell

Contact: Veronica

Licensing Worker: Cora Helm **Phone #:** (406) 545-8450

Time: 09:19 AM # **children:** 4 # **under 2:** 2 # **caregivers:** 1
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes	1. License
Yes	2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes	3. Inside Facility
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

No	<p>7. Play Area</p> <p>37.95.121(6)(a)</p> <p>(a) Outdoor play areas shall be designed so that all parts are always visible and easily supervised by staff .</p> <p>The intent of this rule was not met:</p> <p>Based on observation and interview, CCL found that the outdoor area was not designed so that all parts are visible and easily supervised by staff.</p> <p>CCL accepted Plan of Correction 11/20/2017.</p>
Yes	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities
N/A	12. Night Care

HEALTH ISSUES

Yes	13. Illness Exclusion
Yes	14. Health Prevention

MEDICATION

N/A	15. Administration
N/A	16. Storage

INFANTS/TODDLERS

Yes	17. Diapering
Yes	18. Feeding
Yes	19. Bathing
Yes	20. Sleeping
Yes	21. Activities

INFANTS/TODDLERS

Yes 22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes 23. Sanitation

Yes 24. Meal Frequency

Yes 25. Special Diet

TRANSPORTATION

Yes 26. Basic Requirements

Yes 27. Child Passenger Safety

WRITTEN RECORDS

Yes 28. Parent Information

No 29. Facility Records

37.95.121(3)

(3) Any pet or animal, present at the facility, indoors or outdoors, must be in good health, show no evidence of carrying disease, and be a friendly companion of the children. The provider is responsible for maintaining the animal's vaccinations and vaccination records. These records must be made available to the department upon request. The provider must make reasonable efforts to keep stray animals off the premises.

The intent of this rule was not met:

Based on interview, CCL found that provider did not have documentation of vaccinations available for the dog .
CCL accepted Plan of Correction 11/20/2017.

37.95.141(2)

(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.

The intent of this rule was not met:

Based on observation and interview, CCL found that the provider did not have a master list which included addresses.
CCL accepted Plan of Correction 11/20/2017.

No 30. Child File Review

37.95.140(1)-(4)

(1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):

(2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.

(3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.

(4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

WRITTEN RECORDS

The intent of this rule was not met:

Based on record review, CCL found that there was 1 child that did not have up-to-date immunizations on file.

CCL accepted Plan of Correction 11/20/2017.

37.95.141(6)

(6) The information supplied in (5)(a) through (d) must be maintained on forms provided by the department and must be signed by the parent or guardian.

The intent of this rule was not met:

Based on record review, CCL found that the following information was not maintained on forms provided by the department: an emergency consent form wasn't signed or dated by the parent.

CCL accepted Plan of Correction 11/20/2017.

37.95.139(1)

(1) The parent(s) of each child admitted to the day care facility shall provide the name of the physician or health care facility the parent wishes to have called in case of an emergency.

The intent of this rule was not met:

Based on record review, CCL found that the parent/guardian for 1 child did not provide the name of the physician or health care facility.

CCL accepted Plan of Correction 11/20/2017.

N/A	31. Medication File
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process